



A G E N D A

**PUBLIC MEETING OF THE BOARD OF EDUCATION
CROWN POINT CENTRAL SCHOOL DISTRICT
TUESDAY, JUNE 18, 2019
7:00 P.M.
SCHOOL DISTRICT LIBRARY**

ITEM 1: CALL TO ORDER

ITEM 2: PLEDGE OF ALLEGIANCE

ITEM 3: ROLL CALL OF BOARD MEMBERS

ITEM 4: CONSIDERATION OF MINUTES OF PREVIOUS MEETING

A. Regular Meeting – May 21, 2019 – Enclosed

Recommended Action: "That the Board of Education make any necessary corrections and move the acceptance of the Minutes of the Regular Meeting of May 21, 2019."

B. Election Results - May 21, 2019 - Handout (Jeanne M)

Recommended Action: "That the Board of Education make any necessary corrections and move the acceptance of the Election Results of May 21, 2019."

ITEM 5: COMMUNICATION

A. Correspondence

1. NYSSBA Reception Invite – Enclosed
2. NYS Skills USA Letters – Enclosed
 - a. Taylor Skinner
 - b. Amber Peer-Lee
 - c. Felicity Dorsett

ITEM 6: FINANCIAL REPORTS - Vicki Russell, Treasurer

- Brandy Harrington, Deputy Treasurer

- Margaret Polihronakis, Claims Auditor

A. Bank Reconciliations – Enclosed

Recommended Action: "That the Board of Education receive the following reconciliation reports:"

1. Consolidated Payroll Reconciliation Report
2. Multi-Fund Checking Account
 - a. General Fund (A)
 - b. School Lunch Fund (C)
 - c. Federal Funds (F)
 - d. Capital Funds (H)
 - e. Trust & Agency Account (T)

B. Expenditures Reports – Enclosed

Recommended Action: "That the Board of Education authorize the following bills for payment:"

1. General Fund (A)
2. School Lunch Fund (C)
3. Federal Funds (F)
4. Capital Fund (H)
5. Trust & Agency Account (T)

C. Claims Auditor Report(s) – Enclosed

Recommended Action: "That the Board of Education receive the Claims Auditors Report(s), as presented."

D. Robert and Genevia Barney Best Scholarship Funds CD

Recommended Action: "That the Board of Education renew the Robert and Genevia Barney Best Scholarship Funds CD in the amount of \$224,021.42, effective June 7, 2019, for one year, as presented."

E. Requests for Transportation to St. Mary's – 2019-2020 - Handout

Recommended Action: "That the Board of Education approve the requests for transportation to St. Mary's School, Ticonderoga, for the 2019-2020 school year."

F. Liability Insurance Company

Recommended Action: "That the Board of Education approve Amsure/Adirondack Trust Insurance, Agent for Utica National Insurance Company, as our liability Insurance carrier for the 2019-2020 school year, effective July 1, 2019."

G. Student Accident Insurance

Recommended Action: "That the Board of Education approve Pupil Benefits Plan, Inc. as our student accident insurance carrier for the 2019-2020 school year, at the rate of \$16.78 per student, effective July 1, 2019."

ITEM 7: SUPERINTENDENT'S REPORT – Shari L. Brannock

A. C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison – Enclosed/Handouts

Recommended Action: "That the Board of Education accept the CSE/CPSE recommendations as presented."

B. Personnel

1. Substitute Rates of Pay – 2019-2020 School Year - Enclosed

Recommended Action: "That the Board of Education approve the 2019-2020 rates of pay as presented."

2. School Secretary/Clerk Summer Hours

Recommended Action: "That the Board of Education authorize the Superintendent to utilize office staff for clerical assistance as needed during summer breaks at individual rates of pay, as presented."

3. Addition to Substitute List – Enclosed

Recommended Action: "That the Board of Education authorize the addition of the following individual(s) to the 2018-2019 Substitute List, as presented."

a. Dylan James

4. Sick Bank Donation – Patti Wolf - Enclosed

Recommended Action: "That the Board of Education approve a donation of sick days (any exceeding 200) from Patti Wolf to Robert Lacey at the end of the 2018-19 school year, as presented."

C. Appointments

1. CSE/CPSE Co-Chairperson –Tieah Gunnison

Recommended Action: "That the Board of Education appoint Tieah Gunnison as the 2019-2020, Pre-K-12 CSE and CPSE Co-Chairperson, who is (a) qualified to provide or supervise the provision of instruction to meet the unique needs of children with disabilities and (b) is knowledgeable about the general curriculum and the availability of local education resources, at an annual salary of \$49,855 with benefits, effective July 1, 2019, as presented."

2. Math Teacher (.2), Connie Pereau

Recommended Action: "That the Board of Education appoint Connie Pereau to the position of FTE .2 Math Teacher for the 2019-2020 school year at a salary of \$8,962 with no benefits, effective September 1, 2019, as presented."

3. Certified Occupational Therapy Assistant (COTA), Part-Time, Margaret Polhironakis

Recommended Action: "That the Board of Education appoint Margaret Polhironakis to the position of Certified Occupational Therapy Assistant (COTA), Part-time, 3.0 days per week at an annual stipend of \$29,872 to include Health Insurance benefits only for the 2019-2020 school year, as presented."

4. Physical Therapist Agreement/contract, Robert Gautreau
Recommended Action: "That the Board of Education authorize the Superintendent to sign the Agreement/Contract with Robert Gautreau, to provide Physical Therapy services per contract, as presented."
5. Certified OTR/L, Supervisor, Eileen Langey-Goralczyk
Recommended Action: "That the Board of Education appoint Eileen Langey-Goralczyk to the position of Certified OTR/L for the 2019-2020 school year for approximately 20 hours per year at \$75/hr., as presented."
6. Speech Language Pathologist Agreement/Contract, Carrie Langey
Recommended Action: "That the Board of Education authorize the Superintendent to sign the Agreement/Contract with Carrie Langey, Speech-Language Pathologist, to provide Medicaid supervision to therapist(s) in accordance with current Medicaid regulations at the rate of \$100/hour for the 2019-2020 school year, as presented."
7. School District Psychologist – Mary Henopp
Recommended Action: "That the Board of Education appoint Mary Henopp as the full-time School District Psychologist for the 2019-2020 school year at a salary of \$62,130 effective September 1, 2019, as presented."
8. C.S.E./C.P.S.E. Co-Chairperson/ District Representative
Recommended Action: "That the Board of Education appoint Tara Celotti or School Psychologist to serve as a C.S.E./C.P.S.E. Co-Chairperson/ District Representative, who is (a) qualified to provide or supervise the provision of instruction to meet the unique needs of children with disabilities and (b) is knowledgeable about the general curriculum and the availability of local education resources."
9. Organization of Committee for Special Education 2019-2020
(wording reflects requirements of IDEA)
Recommended Action: "That the Board of Education approve the organization of the Committee on Special Education (CSE) for the 2019-2020 school year as follows:"
 - a) Chairperson: Tieah Gunnison
 - b) School Psychologist
 - c) Parent Rep: Penny Comes or Theresa Landry
 - d) Parent(s) of the child with a disability
 - e) School physician (if requested)
 - f) A regular education teacher of the child if the child will be participating in the regular education environment
 - g) A special education teacher or provider of the child
 - h) Other individuals who have special knowledge or expertise regarding the child at the discretion of the school or parent
 - i) The student, when appropriate

10. Organization of Committee for Pre-School Special Education (CPSE) 2019-2020

Recommended Action: "That the Board of Education approve the organization of the Committee on Pre-School Special Education (CPSE) for the 2019-2020 school year as follows:"

- a) Chairperson: Tieah Gunnison
- b) Parent Rep: Penny Comes or Theresa Landry
- c) Parent(s) of the child with a disability
- d) A regular education teacher of the child if the child will be participating in the regular education environment
- e) A special education teacher or provider of the child
- f) Other individuals who have special knowledge or expertise regarding the child at the discretion of the school or parent
- g) The student, when appropriate
- h) A Professional from the municipality (attendance not required for quorum)
- i) For initial meetings, a person who participated in the evaluation of the child or an appropriate professional from the District as described in 4410(3)(a) of Education Law
- i. For a child transitioning from early intervention, an appropriate professional from the program

11. Surrogate Parents for Special Education 2019-2020

Recommended Action: "That the Board of Education reappoint surrogate parent(s) for Special Education for the 2019-2020 school year:"

- a. Barbara Armstrong

12. CSE/CPSE Clerk, Brandy Harrington

Recommended Action: "That the Board of Education appoint Brandy Harrington as CSE/CPSE Clerk, at an annual stipend of \$5,000 effective 7/1/19."

13. 2019 CVES/Youth Commission Summer Bus Drivers and Monitors

Recommended Action: "That the Board of Education appoint the following people for Summer 2019 bus drivers and bus monitors, salary per contract."

- a) Bruce Burns
- b) Robert Patnode, Jr.
- c) Patricia Tourtellot
- d) David Strieble
- e) Henry DuShane
- f) Caleb Spaulding
- g) Matt Proietti
- h) Dawn Wranosky
- i) Peggy Patnode
- j) Brandy Beeman
- k) Judy Mildon

14. Extra-Curricular Positions:

Recommended Action: "That the Board of Education appoint the following individuals to the extra-curricular positions listed below, for the 2019-2020 school year, as presented."

- a) Sports Site Coordinator – Soccer – Crystal Farrell
- b) Freshman Class Advisor – Rachel

D. Building Use Request(s) – Enclosed

Recommended Action: "That the Board of Education approve the following building use request(s):"

- 1. Joanne Mazzotte – Intro to HS meeting; Library; Tuesday, June 4, 2019; 6:30 pm.
- 2. Crown Point Youth Commission – Warren Spaulding; Gym; July & August; Saturday & Sunday 5 – 7 pm; Tuesday 6-8 pm; (August- Gym not available)
- 3. John Swinton – Library, Thursday, June 27, 2019; 8 am. – 4 pm; CPR/First Aid Course;
- 4. Sophomore Class of 2021 – Erica Carey; Softball Tournament; Saturday, June 22, 2019; (This is a Student Activity Form, not enclosed)
- 5. Crown Point Congregational Church – Josh Mancini; Parking Lot (Rain); Strawberry Festival; Sunday, June 16, 2019; 12 pm – 4 pm;

E. Recruitment

1. Summer Literacy Teacher

Recommended Action: "That the Board of Education appoint the following individuals as Summer Literacy teachers for approximately 5 weeks, 12-16 hours per week, as presented."

- a. Jacqueline Pockett
- b. Elizabeth Ross
- c. _____
- d. _____

2. Part-time Computer Tech - Discussion

F. Tenure

1. Sharon Norton

Recommended Action: "That the Board of Education award tenure in the area of Childhood Education Teacher, Grades 1-6, to Sharon Norton, 3rd Grade Teacher, effective August 31, 2019."

2. William Clark

Recommended Action: "That the Board of Education award tenure in the area of Technology Education to William Clark, Technology and Industrial Arts Teacher, effective August 31, 2019."

ITEM 8: PRINCIPAL'S REPORT

ITEM 9: OLD BUSINESS

A. Evaluation of Superintendent – Handout –(Mitch St.Pierre)

B. Auditorium Building Project – Update

C. PreK Lottery List Update – Enclosed

D. Bids – Discussion

1. Walk-In Freezer
2. Auditorium Floor
3. Auditorium Painting

ITEM 10: NEW BUSINESS

A. CVES 2019-2020 Contract for Services

Recommended Action: "That the Board of Education authorize the President and/or Clerk to sign the CVES 2019-2020 Contract for Services, as presented."

B. Non-Instructional Non-Union Employees Contracts - Discussion

Recommended Action: "That the Board of Education establish salary increases for the Non-Instructional, Non-Union contract employees at a rate of 3.00% per year from July 1, 2019 – June 30, 2022."

C. Adult Education Sponsorship Agreement – Enclosed

Recommended Action: "That the Board of Education adopt a resolution agreeing to participate in the Champlain Valley Educational Services Adult Education Sponsorship Agreement for the 2019-2020 school year and enter it into the minute book."

ITEM 11. POLICIES

ITEM 12: COMMITTEE REPORTS

A. NYSSBA Legislative Liaison

ITEM 13: PUBLIC COMMENTS/CONCERNS

ITEM 14: ANNOUNCEMENTS FOR THE GOOD OF THE ORDER

A. Upcoming Meetings/Events

1. **June 27 - 6th Grade Graduation 7 p.m.**
2. **June 28 - 12th Grade Graduation 7 p.m.**
4. **July 15 - Reorganizational Meeting 7:00 pm**
5. **July 15 - Regular BOE Meeting following the
Reorganizational Meeting**

ITEM 15: EXECUTIVE SESSION

Recommended Action: "That the Board convene in Executive Session to discuss

the subject(s) enumerated below, as presented.”

A. The employment history of a particular person

B. The discussions regarding a particular student

C. The discussions regarding proposed, pending or current litigation

ITEM 16: ADJOURNMENT

Monday, July 15, 2019 7:00 p.m.

BOE Reorganizational Meeting

**BOE Regular Meeting immediately
follows**

***ENCLOSURE: BOE COMMITTEE WORKSHEET FOR THE
REORGANIZATIONAL MEETING***